



Keep Coyote Creek Beautiful
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408-372-7053

Creek Cleanup Crew Member Position

Keep Coyote Creek Beautiful is a community-based organization with the vision of a healthy Coyote Creek with clean waters, abundant wildlife, and natural beauty that everyone can enjoy. As part of our efforts to showcase the creek and its environs, we hold multiple events a month including Creek Cleanups, BioBlitz Events, and Nature Walks.

Position Summary

The Creek Cleanup Crew Member supports creek cleanup events along Coyote Creek. Other activities may include participation in outreach tabling and BioBlitz events as mutually agreed upon. They will work closely with other staff members and volunteers. The Creek Cleanup Crew Member reports to the Executive Director. This position is in person and onsite.

Responsibilities

Duties include:

- Providing onsite support at specific activities including event setup, cleanup
- Leading volunteers at the creek cleanup, including providing safety supervision
- Conducting walkthroughs of sites prior to creek and trail cleanup events with other staff

Additional projects, based on interest or need, may include:

- Participating in outreach events
- Writing blogs about events or passions

Expenses will be reimbursed, such as printing or purchasing materials for work-related events.

Required Qualifications

- Two years of experience working with volunteers
- Transportation to events and ability to transport event-related materials
- 18 years of age or older
- Ability to lift 30 pounds
- Excellent communication and leadership skills
- Ability to work well in a team environment
- Availability to work weekends

Preferred Qualifications

- Familiarity with local communities along the Coyote Creek watershed
- Passionate about nature and willing to share that passion with others

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- Friendly and outgoing personality

Time Commitment

The Volunteer Coordinator will typically be asked to commit up to 20 hours per week with payroll on a semi-monthly pay period, including attendance at select events. If additional hours are required, then pre-authorization from a manager is required.

Benefits

This part-time position provides you with many benefits, including:

- Meet a wide variety of people who will expand your network, especially in the environmental field or in neighborhoods.
- Work side-by-side with an experienced program director to develop or enhance your project management, writing, marketing, and community building skills.
- A recommendation on your LinkedIn profile and for future job inquiries, as appropriate.
- Great experience learning more about the Coyote Creek watershed, the largest in the County of Santa Clara and longest creek as well!

Hourly rate is \$22-25 and is dependent on qualifications. Probationary term is 3 months to ensure good fit for both parties.

Other Requirements

If selected for this position, you will be required to complete a LiveSCAN fingerprinting for background check and provide a negative TB test.

To apply, please send your resume and cover letter explaining why you'd be a good candidate for the position to Deb Kramer, deb@keepcoyotecreekbeautiful.org.

Last updated 8/30/24